

October 2008

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 SEP 16-30 Manual pay & health ins. update	2 SEP 16-30 Manual pay & health ins. update	3 SEP 16-30 Manual pay & health ins. Update. Last day p1's can be approved for payroll.	4
5	6 SEP 16-30 Manual pay update files go down at 1:00 and remain down. RUN PAYROLL	7 SEP 16-30 No Update	8 SEP 16-30 No Update	9 SEP 16-30 Update/ health ins.	10 SEP 16-30 Update/ health ins.	11
12	13 SEP 16-30 Update/ health ins. Last day p1's can be approved for supp payroll	14 SEP 16-30 Update – files go down at 1:00 & remain down. RUN SUPP PAYROLL Update after supp with p1's only.	15 SEP 16-30 No Update PAYDAY	16 OCT 1-15 Manual pay & health ins. update	17 OCT 1-15 Manual pay & health ins. update	18
19	20 OCT 1-15 Manual pay & health ins. Update. Last day p1's can be approved for payroll.	21 OCT 1-15 Manual pay update files go down at 1:00 and remain down. RUN PAYROLL	22 OCT 1-15 No Update	23 OCT 1-15 No Update	24 OCT 1-15 Update/ health ins.	25
26	27 OCT 1-15 Update/ health ins.	28 OCT 1-15 Update/ health ins. Last day p1's can be approved for supp payroll	29 OCT 1-15 Update – files go down at 1:00 & remain down. RUN SUPP PAYROLL Update after supp with p1's only.	30 OCT 1-15 No Update PAYDAY	31 OCT 1-15 No Update	